

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED
(A Company limited by guarantee, not having a share capital)

REPORT and FINANCIAL STATEMENTS

for the year to 31 March 2022

Reg. No. SC106743

Scottish Charity No. SC013740

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED
(a Company limited by guarantee, not having a share capital)
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VOLUNTEER DEVELOPMENT SCOTLAND LIMITED
(a company limited by guarantee, not having a share capital)
Report of the Trustees for the year ended 31 March 2022

The Trustees present their annual report together with the audited financial statements of Volunteer Development Scotland for the year 1 April 2021 to 31 March 2022. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

The company also operates under the name Volunteer Scotland and is referred to within this report as VDS

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC106743

Registered Charity number

SC013740

Registered office

Jubilee House
Forthside Way
Stirling
FK8 1QZ

Trustees

Mark Armstrong	(Appointed 28 October 2021)
Emma Cormack	(Appointed 29 October 2019)
David Field	(Appointed 28 October 2021)
Lynne Harrison	(Appointed 28 October 2021)
Janette Mitchell , Treasurer	(Appointed 29 October 2020)
Paul Okroj , Chair	(Appointed 28 October 2021)
Selina Ross	(Appointed 28 October 2021)
Elizabeth Taylor Vice Chair	(Appointed 28 October 2021)
Fiona Watson	(Appointed 3 October 2018)
Rosie Wylie , Vice Chair	(Appointed 29 October 2020)
Narek Bido , Chair	(Resigned 6 April 2022)
Janette Gaul	(Resigned 28 October 2021)
Kevin Geddes	(Resigned 28 October 2021)
Elliot Jackson	(Resigned 28 October 2021)
Richard Jennings , Chair	(Resigned 28 October 2021)
Angela Mitchell	(Resigned 19 April 2022)
Julie Podet	(Resigned 2 January 2022)

Company Secretary

George Thomson	(Resigned 8 May 2021)
Alan Stevenson	(Appointed 9 May 2021)

Leadership

Alan Stevenson , Chief Executive	(from 18 October 2021)
Kenneth Stirratt , Head of Corporate Services	(from 8 May 2003)

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED

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Report of the Trustees for the year ended 31 March 2022 (continued)

Auditors

Dickson Middleton
Chartered Accountants & Statutory Auditors
20 Barnton Street
Stirling
FK8 1NE

Bankers

The Royal Bank of Scotland
Stirling
FK8 2EA

Solicitors

WorkNest
Kintyre House
205 West George Street
Glasgow
G2 2LW

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED

(a company limited by guarantee, not having a share capital)

Report of the Trustees for the year ended 31 March 2022 (continued)

OUR PURPOSES AND ACTIVITIES

Our Mission

Our mission is for 'more people volunteering: enjoyably, safely and regularly'.

Our Outcomes

- **Inclusive volunteering** - There are diverse, quality, and inclusive opportunities for everyone to get involved.
- **Policy impact** - Volunteering in all of its forms is integrated and recognised in our lives and through local and national policy.
- **Community development** - The places and spaces where we volunteer are developed, supported, and sustained.
- **Recognition and celebration** - There is an environment and culture which celebrates volunteers and volunteering and all of its benefits.
- **Lifelong engagement** - Volunteering participation is valued, supported, and enabled from the earliest possible age and throughout life.

Our Roles

1. **Voice and Advocacy** - We provide a one-stop gateway for volunteers to find out about volunteering and to find an opportunity to volunteer from anywhere in Scotland. Through our communications and events, we recognise volunteers' value, tell their story and celebrate their impact. Through our policy work, we advocate on behalf of all volunteers and improve volunteering nationally and internationally.
2. **Leadership and Collaboration** - We work closely with other volunteering stakeholders to agree the changes needed across our sector to achieve 'Volunteering for All'. We collaborate with international, national, and local stakeholders; including policy makers, funders and practitioners in an informed way, based on a shared philosophy and a shared agenda.
3. **Experience and Standards** - We manage two complementary national standards aimed at improving the experience for volunteers through developing the volunteering practices of organisations. We work with partners to offer Investing in Volunteers and the Volunteer Friendly Award to every organisation in Scotland.
4. **Evidence and Knowledge Exchange** - We are the preeminent source of volunteering research in Scotland. We also act as a bridge between those generating evidence on volunteering and those who can benefit most from this evidence. We foster close working relationships with academia, research centres and the Scottish Government and add value to key datasets.
5. **Safeguarding** - Through our Disclosure Services team we ensure that voluntary organisations make safer decisions when they're involving volunteers. We also make sure unsuitable people don't volunteer with vulnerable groups, including children.

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED

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Report of the Trustees for the year ended 31 March 2022 (continued)

OUR ACHIEVEMENTS AND PERFORMANCE

The last financial year has been a period of significant change for VDS . George Thomson retired and after a successful recruitment campaign Alan Stevenson was appointed as CEO.

Externally we have focused on some major areas:

- Supporting Scotland's volunteering response during COVID-19 through our partnership working, events, communications, research, practice and disclosure functions.
- Leading the development of Scotland's first Volunteering Action Plan in partnership with the Scottish Government Third Sector Unit and a wide range of over 100 partners.
- In addition, we have delivered important programmes of work including the redesign of Volunteer Friendly, the publication of the 'The Road to Recovery' report, rolled out Disclosure Scotland's new online disclosure checking system, and have helped lead another very successful Volunteers' Week in June 2021.
- VDS has delivered against our Work Programme targets and outputs. This factual reporting on specific tasks has been supplemented by findings from our Stakeholder Survey in April 2022. The views of our key stakeholders are very important to us, and we would like to thank them all for taking the time to complete the survey. The findings are very encouraging and at an overarching level I would like to highlight the following:
 - 94% of stakeholders rate the impact of VDS's support on volunteering across Scotland as 'high or medium'.
 - 85% of stakeholders rate their current relationship with VDS as 'good' or 'very good'
 - 67% of stakeholders rate the impact of VDS's support on their organisation as 'high or medium'
 - Our performance in key functional areas also comes out strongly, with a high proportion agreeing that VDS has delivered on our intended outputs

VDS will continue to support volunteering during the nation's recovery from COVID 19 through our core services:

- Influencing policy
- Research & evaluation
- Partnership working
- Communications and Events
- Disclosure Services
- Corporate Services

A lot has been achieved in the last 12 months, but we cannot rest on our laurels. We look forward to supporting the rollout of the Volunteering Action Plan, and continuing the delivery and enhancement of our core services, programmes, and events. In particular, there are important findings from the stakeholder research which can help us in the process of continuous improvement.

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED

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Report of the Trustees for the year ended 31 March 2022 (continued)

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing these financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies. At 31 March 2022 VDS holds total reserves of £2,155,146 however we recognise some potential risks identified and we have designated reserve funds to meet these events. VDS may require to utilise some of this reserve balance in the short term to overcome income downturns or costs increases which are anticipated. We do not expect any negative impacts from our main core funders which account for the main source of funding of VDS.

Risk management

The Trustees have reviewed the main risks to the company and are satisfied that systems are in place to mitigate those risks. An ongoing review of the risk register is undertaken and regular performance reports continually assesses and manages risks.

The Finance Audit and Risk (FAR) Committee, consisting of 4 members of our Board Trustees and senior staff, review the risk Register and existing finance related policies within VDS to ensure that any risk exposure is minimised and that good practice is maintained. Wider policies (recorded within a Policy Register) are reviewed by the main Board.

The CEO and the Head of Corporate Services offer the key executive support to the FAR committee; the committee provides an invaluable space to discuss and review all financial exposures and any risks which may affect the ongoing running of the organisation and our sustainability.

Risk is managed on an ongoing basis through review and update of our Risk Register, which is maintained by key staff responsible for specific areas of risk.

VDS recognises the exposure we have to financial and operational implications arising from economic factors and we will attempt to minimise our risk associated with this for our staff, clients, customers and tenants as well as our operations.

Business expenditure is effectively controlled against approved budget and any costs must be within the limits set within delegated expenditure authorisation. Bank movements must also be pre-approved by two business signatories neither of whom are finance staff.

The principal business risk is related to our ongoing relationship with our main funders, Scottish Government and Disclosure Scotland who contribute to our ongoing operations. Funding has been agreed for 2022-23.

In addition, VDS carries out other associated deliverables as detailed in our achievements above and risk is managed effectively throughout. We also own Jubilee House, and health and safety for our staff and tenants is of paramount importance, particularly in this period coming out of pandemic and to date we have managed this effectively.

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED

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Report of the Trustees for the year ended 31 March 2022 (continued)

Reserves policy

The reserves policy adopted by the Board is based on the major risks facing the organisation. The level of reserves is monitored by the Trustees on a quarterly basis and at 31 March 2022 the general reserves stood at £979,838. This amount represents a target coverage of approximately 4-6 months business operational costs which we deem to be a reasonable amount of reserves for an organisation of this size.

We have also identified specific cost streams which we have designated funds to cover the likelihood of incurring. These designated funds amount to £298,000.

In addition, VDS has longer term liabilities which requires reserve coverage and which will allow business decisions to be made should they be required. VDS has a mortgage on Jubilee House as well as a liability on pension scheme debt on withdrawal from this scheme. Adequate level of reserves allow decisions to be made on early payment of both.

Restricted reserves at 31 March 2022 stood at £12,695 and this represents funds which have been received and restricted for specific projects. The value of this funding is variable and is dependent upon funding received and any restrictions stipulated in the funding offer.

Principal funding sources

VDS recognises the financial stability it enjoys due to the grant funding received by our key funders the Scottish Government through our core funding and also Disclosure Scotland for funding our disclosure services.

This backbone of grant funding allows VDS to diversify and explore other areas of income generation to which the Board and leadership team are fully committed to secure. During 2021-2022 VDS continued to work with our funders and various clients in the public and private sector delivering a variety of initiatives. We recognise that pandemic issues are not over and any requirement that we may have to bolster our finances will be met from our reserves if required during the 2022-23 financial year.

Investment powers

A To invest funds not immediately required for the purpose of its day to day activities in such manner as may from time to time be considered advantageous subject to compliance with any applicable legal and governance requirements.

B The company shall have the power to purchase, take on feu, lease, hire, take in exchange, and otherwise acquire any property and rights which may be advantageous for the purposes of the activity of the company.

C To lend money and give credit to any person, with or without security, and to grant guarantees and contracts of indemnity on behalf of any person.

D To borrow money and give security for the payment of money by, or the performance of other obligations of, the company or any other person.

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED

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Report of the Trustees for the year ended 31 March 2022 (continued)

Plans for future periods

VDS will continue to play a national leadership role in the Scottish Government's aim to focus on three policy priority areas.

- To provide effective governance and leadership
- To deepen collaborative approaches across the sector to maximise impact
- To help deliver greater fairness and equality including developing linkages and collaboration between third sector and equalities organisations.

VDS has four strategic outcomes which will be used to assess its performance and impact in the delivery of the Government's strategic priorities during 2022-23:

1. More excluded groups are volunteering in mutually supportive communities.
2. Effective leadership for innovation and volunteering change.
3. Key partners across all sectors are better supported and facilitated for volunteering growth and inclusion.
4. International, national, local and community volunteer engagers are more effective in their volunteer engagement

STRUCTURE, GOVERNANCE AND MANAGEMENT

The company, which is a recognised charity in Scotland, is registered as a charitable company limited by guarantee and not having share capital, incorporated on 17 September 1987. The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. A revision of its Memorandum and Articles of Association was passed through a special resolution on 15 November 1996 and they were revised and adopted.

In May 2022, an historic oversight was highlighted by Trustees of the organisation and the details of which were shared with OSCR. Two special resolutions dating from an AGM in 2016 were subsequently lodged with Companies House.

VDS articles are currently under review and any proposed changes will be presented at the next AGM for approval.

In the event of the company being wound up, all members, or within one year after they cease to be a member, are liable for the payment of debts and liabilities of the company, and for the costs and expenses of winding up at that date, such amount as required but not exceeding £1.

Methods of appointment or election of Directors

The Directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as Board of Directors.

The maximum number of Directors shall be 15, of whom a maximum of 6 Directors shall be (Elected) Member Directors.

A Member Director shall not be eligible to serve as a director for a period in excess of six consecutive years; on expiry of that six-year period, the Member Director shall vacate office and shall be ineligible to serve as a Member Director for one year.

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED

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Report of the Trustees for the year ended 31 March 2022 (continued)

Policies adopted for the induction and training of Directors.

VDS Standards of Practice for Directors contains guidance and expected standards on all aspects of good governance.

Organisational structure and decision-making policies

VDS holds at least four Board meetings a year, committee meetings and their Annual General meeting.

Current Board members have a variety of professional backgrounds and skills relevant to the work of the organisation. Also present at Board meetings are the Chief Executive, Head of Corporate Services, the HR manager and other staff or observers (as appropriate) – only the Board have voting rights as indicated in the Articles of Association. The Board collectively ensures delivery of VDS 's objectives, sets strategic direction and upholds its values. The Board is ultimately responsible for the overall functioning of VDS, for the strategic direction of the organisation and operational management is delegated to the Chief Executive.

A Finance Audit and Risk (FAR) Committee and a Governance Committee, and which has been put in place this financial year, meet separately, with delegated responsibilities from the Board, to ensure that there is due diligence, a consistent framework for performance accountability, financial scrutiny, risk management and governance matters. All papers are shared with the Board and the Director the chair of both Committee's report directly to the Board on relative matters.

The Leadership Team led by the Chief Executive has been formed, with delegated powers, to make operational and management decisions to ensure the effective day to day running of the organisation. The Leadership team is responsible for ensuring that the organisation delivers on the services specified and that key performance indicators are met. They are also responsible for the engagement of all staff and that each team continue to develop their skills and working practices in line with best practice.

Pay policy for key management personnel

The Leadership Team follows the same principles of all other staff in VDS.

To ensure the motivation of staff and their retention, VDS will undertake a regular review of market rates at least every three years to ensure that posts at all levels are aligned with external salaries in similar/equivalent organisations .

This work will coincide with business planning activities. The decision to implement any changes to salaries and terms and conditions of employment, following such an exercise, will depend on the organisation's ability to pay.

The system ensures that a fair and consistent approach is applied to determine the grade of a post within the organisation. The job evaluation scheme will be reviewed, based on best practice periodically to ensure that it continues to be in line with organisational objectives and values.

Where significant changes occur to roles and responsibilities, posts will be reviewed and evaluated accordingly to make appropriate adjustments to salaries, in line with internal differentials and external market rates.

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED

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Report of the Trustees for the year ended 31 March 2022 (continued)

Related party relationships

VDS receives funding from the Scottish Government and is accountable for our core activities to that body. Primarily our core funding comes from the Third Sector Unit of Scottish Government.

Volunteer Services Disclosure Services (VSDS) is a function of VDS (Since 2002) and provides free disclosure checks, guidance, advice and support to voluntary sector organisations working with children, young people and adults at risk. This service is funded by Disclosure Scotland on behalf of Scottish Ministers.

As Scotland's national centre for volunteering, VDS holds a unique leadership position in developing, enabling, influencing and driving growth in volunteering nationally and internationally.

Trustees' responsibilities

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

Approved by order of the members of the board of Trustees and signed on their behalf by:



A Stevenson
Secretary

25 August 2022

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED

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Independent Auditor's Report to the Trustees and Members

of VOLUNTEER DEVELOPMENT SCOTLAND LIMITED for the year ended 31st March 2022

Opinion

We have audited the financial statements of VOLUNTEER DEVELOPMENT SCOTLAND LIMITED (the 'charitable company') for the year ended 31st March 2022 which comprise Statement of Financial Activities, Balance Sheet, Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *the Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st March 2022, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED

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Independent Auditor's Report to the Trustees and Members

of VOLUNTEER DEVELOPMENT SCOTLAND LIMITED for the year ended 31st March 2022

(continued)

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 require us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED

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Independent Auditor's Report to the Trustees and Members

of VOLUNTEER DEVELOPMENT SCOTLAND LIMITED for the year ended 31st March 2022

(continued)

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

- Inquired of management, and those charged with governance, about their own identification and assessment of the risks of irregularities, including any known actual, suspected or alleged instances of fraud;
- The audit engagement team identified the risk of management override of controls as the area where the financial statements were most susceptible to material misstatement due to fraud. Audit procedures performed included but were not limited to testing manual journal entries and other adjustments, evaluating the business rationale in relation to any significant unusual transactions and challenging judgements and estimates;
- Reviewing minutes of meetings held by management and those charged with governance to identify any matters including actual or attempted fraud, litigation and noncompliance with laws and regulations;
- Inspecting expenditure incurred in the year while making sure this has been appropriately categorised in the financial statements. This included agreeing a sample from the nominal ledger to purchase invoice while also reviewing post year end transactions and invoices to confirm the completeness of the expenditure was disclosed.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED

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Independent Auditor's Report to the Trustees and Members

**of VOLUNTEER DEVELOPMENT SCOTLAND LIMITED for the year ended 31st March 2022
(continued)**

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Robert Taylor (Senior Statutory Auditor)

**For and on behalf of Dickson Middleton, Chartered Accountants, Statutory Auditors,
20 Barnton Street, Stirling. FK8 1NE.**

Dickson Middleton is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

25 August 2022

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED
(a company limited by guarantee, not having a share capital)
STATEMENT of FINANCIAL ACTIVITIES
for the year to 31 March 2022

	Note	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 Total £
Income:					
Donations and legacies	2	500	-	500	-
Charitable activities	3	861,440	826,853	1,688,293	1,611,454
Other trading activities	4	110,145	-	110,145	93,656
Investments	5	2,174	-	2,174	5,047
Other Income	6	1,500	-	1,500	-
Total		975,759	826,853	1,802,612	1,710,157
Expenditure:					
Raising funds	7	(78,145)	-	(78,145)	(88,677)
Charitable activities		(665,189)	(816,745)	(1,481,934)	(1,623,064)
Total		(743,334)	(816,745)	(1,560,079)	1,711,741
Net Income/ (expenditure)		232,425	10,108	242,533	(1,584)
Transfers between funds		-	-	-	-
Other Recognised Gains/(Losses)					
Gain on multi-employer pension scheme	25	45,798	-	45,798	-
Net Movement in Funds		278,223	10,108	288,331	(1,584)
Balances brought forward		1,864,228	2,587	1,866,815	1,868,399
Balances carried forward	20	2,142,451	12,695	2,155,146	1,866,815

All income and expenditure derive from continuing activities.

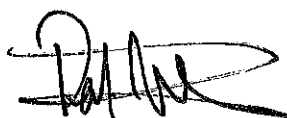
The statement of financial activities includes all gains and losses recognised during the year.

The notes on pages 18 to 30 form part of these financial statements.

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED
(a company limited by guarantee, not having a share capital)
BALANCE SHEET
As at 31 March 2022

	Notes	2022	2021
		£	£
FIXED ASSETS			
Tangible assets	12	1,119,607	1,129,717
Investment property	13	437,500	437,500
		<u>1,557,107</u>	<u>1,567,217</u>
CURRENT ASSETS			
Debtors	14	23,892	35,868
Investments	15	501,200	500,000
Cash at bank and in hand	22	900,201	721,174
		<u>1,425,293</u>	<u>1,257,042</u>
CURRENT LIABILITIES			
Creditors: amounts falling due within one year	16	(170,282)	(179,986)
NET CURRENT ASSETS		<u>1,255,011</u>	<u>1,077,056</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>2,812,118</u>	<u>2,644,273</u>
Creditors: amounts falling after more than one year	17	(638,939)	(692,655)
NET ASSETS EXCLUDING PENSION SCHEME LIABILITY		<u>2,173,179</u>	<u>1,951,618</u>
Defined benefit pension scheme liability	25	(18,033)	(84,803)
NET ASSETS	19	<u>2,155,146</u>	<u>1,866,815</u>
FUNDS			
Unrestricted Funds:			
General fund		979,838	1,043,276
Designated funds		1,162,613	820,952
		<u>2,142,451</u>	<u>1,864,288</u>
Restricted Funds:			
Restricted revenue reserve fund		12,695	2,587
		<u>12,695</u>	<u>2,587</u>
TOTAL CHARITY FUNDS	19	<u>2,155,146</u>	<u>1,866,815</u>

Approved by the Board of Trustees on 25 August 2022 and signed on its behalf by:



.....Trustee
P Okroj, Chair

Company Registration Number: SC106743

The notes on pages 18 to 30 form part of these financial statements.

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED
(a company limited by guarantee, not having a share capital)
STATEMENT OF CASH FLOWS
for the year ended 31 March 2022

	2022	2021
	£	£
Reconciliation of net movement in funds to net cash inflow /(outflow) from operating activities		
Net movement in funds	288,331	(1,584)
Depreciation	10,110	10,110
Decrease in debtors	11,976	3,849
Interest received	(2,174)	(5,047)
Increase/(Decrease) in creditors	(9,649)	23,297
Decrease in pension deficit	(66,770)	(15,513)
Interest Paid	10,697	12,675
Net cash provided by operating activities	242,521	27,787
Cash flows from investing activities		
Interest received	2,174	5,047
Net cash used by investing activities	2,174	5,047
Cash flows from financing activities		
Repayments of borrowing	(53,771)	(53,324)
Interest paid	(10,697)	(12,675)
Net cash used by in financing activities	(64,468)	(65,999)
Decrease in cash and cash equivalents in the year	180,227	(33,165)
Cash and cash equivalents at the beginning of the year	1,221,174	1,254,339
Cash and cash equivalents at the end of the year	22 1,401,401	1,221,174

The notes on pages 18 to 30 form part of these financial statements

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED
(a company limited by guarantee, not having a share capital)
Notes to the Financial Statements
for the year ended 31 March 2022

1. Accounting Policies

General information

The company is a company limited by guarantee and the registered office is Jubilee House, Forthside Way, Stirling, FK8 1QZ. The members of the company are the Trustees named on page 2. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

The financial statements have been presented in GBP as this is the functional and presentational currency of the company.

Basis of preparation

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS102), the Charities SORP (FRS102) and the Charities Accounts (Scotland) Regulations 2006. A summary of the more important accounting policies, which have been applied consistently, is set out below.

The charity meets the definition of a public entity under FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Going concern

The Trustees have considered forecasts for 22/23 and the period beyond and have assessed the levels of confirmed income and the likely impact on other income streams and related expenditure. After considering these forecasts and other available information, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future and for at least 12 months from the date of approval of these accounts. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

Incoming resources

Income from government and other grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount of income receivable can be measured reliably and is not deferred.

Other income and rental income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated to the applicable expenditure headings.

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED
(a company limited by guarantee, not having a share capital)
Notes to the Financial Statements
for the year ended 31 March 2022

1. Accounting Policies (continued)

Allocation and apportionment of costs

Costs of generating funds comprise the costs associated with the administration and development of the generated funds. Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. All costs are allocated between the expenditure categories of the Statement of financial activity on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

Expenditure on raising funds includes all expenditure incurred by the company to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the company's objectives, as well as any associated support costs.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

Taxation

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets and depreciation

Tangible fixed assets costing £10,000 or more are considered for capitalisation.

Tangible fixed assets are initially recognised at cost. After recognition tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Long-term leasehold property	-	Straight line over 125 years
Office equipment	-	100% on cost
Computer equipment	-	100% on cost

Mixed use property is separated between investment property and long leasehold property, unless the fair value of the investment property component cannot be measured reliably, in which case it is included as long term leasehold property. The charity's leasehold property is a mixed use property, and is split between investment property component and fixed assets.

Investments

Investment property held for investment potential is recorded at fair value. Realised and unrealised gains and losses are included in the Statement of Financial Activities. No provision is made for depreciation of investment properties. The Trustees review the carrying value of investment properties at the balance sheet date.

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED
(a company limited by guarantee, not having a share capital)
Notes to the Financial Statements
for the year ended 31 March 2022

1. Accounting Policies (continued)

Current asset investments

Monies held on deposit with a maturity date exceeding three months are classed as current asset investments.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Liabilities

Liabilities are recognised where the company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

Pensions

The charity is a participating member in the Pension Trust's Growth Plan Scheme Series 3, which is a defined benefit scheme in nature for some employees. The assets of the scheme are held separately from those of the charity. Contributions are charged to the Statement of financial activities as incurred.

The charity is also a participating member in the Pension Trust Growth Plan Series 4. This scheme is a defined contribution arrangement. The assets of this scheme are held separately from those of the charity. Contributions paid to this scheme are charged to the Statement of financial activities as incurred.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED
(a company limited by guarantee, not having a share capital)
Notes to the Financial Statements
for the year ended 31 March 2022

Critical accounting estimates and areas of judgement

In the application of the charitable company's accounting policies the Trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The investment property is included in the accounts at a valuation and is reviewed by the Trustees using information from a valuation carried out by third party surveyors. The Trustees review the carrying value of the property at the balance sheet date. This involves an assessment of the information from third parties and the market including the impact of Covid-19.

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED
(a company limited by guarantee, not having a share capital)
Notes to the Financial statements
for the year ended 31 March 2022 (continued)

2. Income from donations and legacies

	2022	2021
	£	£
Donations	500	-
	<u>500</u>	<u>-</u>

3. Income from charitable activities

	2022	2021
	£	£
Grants	1,593,000	1,565,128
Other income	95,293	46,326
Income from charitable activities	<u>1,688,293</u>	<u>1,611,454</u>

Grants	2022	2021
	£	£
Disclosure Scotland	783,000	765,128
Scottish Government: Police Scotland	10,000	-
Scottish Government	800,000	800,000
Total	<u>1,593,000</u>	<u>1,565,128</u>

4. Income from other trading activities

	2022	2021
	£	£
Rent and room hire	110,145	93,656
Total	<u>110,145</u>	<u>93,656</u>

5. Investment income

	2022	2021
	£	£
Interest received	2,174	5,047
Total	<u>2,174</u>	<u>5,047</u>

6. Other income

	2022	2021
	£	£
Other income	1,500	-
Total	<u>1,500</u>	<u>-</u>

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED
(a company limited by guarantee, not having a share capital)
Notes to the Financial statements
for the year ended 31 March 2022 (continued)

7. Analysis of expenditure on charitable activities

	Basis of Apportionment	Raising Funds	Charitable Activities	2022 Total
		£	£	£
Staff costs	Staff time	78,145	1,082,192	1,160,337
Staff training		-	3,890	3,890
Printing and postage		-	76	76
Subscriptions		-	3,330	3,330
Professional fees		-	41,632	41,632
Advertising, PR and digital		-	9,968	9,968
Meetings and seminars		-	680	680
Subcontractors costs		-	63,389	63,389
Volunteer costs		-	9,818	9,818
Police checks		-	5,709	5,709
Unwinding of discount		-	489	489
		78,145	1,221,173	1,299,318
Support costs allocated to activities				
Support costs	8	-	226,821	226,821
Governance costs	8	-	33,940	33,940
		78,145	1,481,934	1,560,079

	Basis of Apportionment	Raising Funds	Charitable Activities	2021 Total
		£	£	£
Staff costs	Staff time	88,677	1,222,348	1,311,025
Staff training		-	2,489	2,489
Printing and postage		-	1,182	1,182
Subscriptions		-	4,632	4,632
Professional fees		-	58,710	58,710
Advertising, PR and digital		-	32,676	32,676
Meetings and seminars		-	319	319
Subcontractors costs		-	67,670	67,670
Police checks		-	5,066	5,066
Unwinding of discount		-	2,258	2,258
		88,677	1,397,350	1,486,027
Support costs allocated to activities				
Support costs	8	-	184,624	184,624
Governance costs	8	-	41,090	41,090
		88,677	1,623,064	1,711,741

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED
(a company limited by guarantee, not having a share capital)
Notes to the Financial statements
for the year ended 31 March 2022 (continued)

8. Allocation of Support & Governance Costs

	Basis of Apportionment	Support Costs	Governance Costs	2022 Total
		£	£	£
Depreciation		10,110	-	10,110
Staff training		3,232	-	3,232
Printing and postage		16,009	-	16,009
Office maintenance		38,559	-	38,559
IT hardware and software		87,254	-	87,254
Rates		8,802	-	8,802
Electricity and gas		12,879	-	12,879
Telephone		15,399	-	15,399
Leasing costs		4,414	-	4,414
Insurance		17,740	-	17,740
Sundries		2,215	-	2,215
Loan interest		10,208	-	10,208
Staff costs	Staff time	-	23,680	23,680
Auditor remuneration		-	10,260	10,260
		226,821	33,940	260,761
Support costs allocated to activities				
Charitable activities		226,821	33,940	260,761
Raising funds		-	-	-
		226,821	33,940	260,761

	Basis of Apportionment	Support Costs	Governance Costs	2021 Total
		£	£	£
Depreciation		10,110	-	10,110
Staff training		412	-	412
Printing and postage		9,713	-	9,713
Office maintenance		22,205	-	22,205
IT hardware and software		70,525	-	70,525
Rates		8,832	-	8,832
Electricity and gas		12,150	-	12,150
Telephone		15,547	-	15,547
Leasing costs		4,414	-	4,414
Insurance		18,040	-	18,040
Sundries		2,259	-	2,259
Loan interest		10,417	-	10,417
Staff costs	Staff time	-	30,536	30,536
Auditor remuneration		-	10,554	10,554
		184,624	41,090	225,714
Support costs allocated to activities				
Charitable activities		184,624	41,090	225,714
Raising funds		-	-	-
		184,624	41,090	225,714

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED
(a company limited by guarantee, not having a share capital)
Notes to the Financial statements
for the year ended 31 March 2022 (continued)

	2022	2021
	£	£
9. Net Income/(expenditure) for the year		
Net Income/(expenditure) for the year is stated after charging		
Auditors remuneration		
Audit	10,260	10,554
Other	-	-
Operating lease rentals	4,414	4,414
Depreciation of fixed assets	10,110	10,110
	<hr/>	<hr/>
	2022	2021
	£	£
10. Staff Costs		
<i>Staff employment costs -</i>		
Salaries	1,018,916	1,091,826
Employer's NIC	92,407	99,992
Employer's pension contributions	72,693	149,743
	<hr/>	<hr/>
	1,184,016	1,341,561
Average staff numbers	<hr/>	<hr/>
	39	40

1 employee had employee benefits in excess of £60,000 (2021: 2).

The total employee benefits of the key management personnel were £154,147 (2021: £237,695). This comprises 2 employees (2021: 2).

11. Trustees' Remuneration and Benefits

There were no trustees' remuneration or other benefits for the year ended 31st March 2022 (2021: £nil).

Trustees' Expenses

Expenses reimbursed in the year to Trustees' amounted to £42 (2021: £nil).

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED
(a company limited by guarantee, not having a share capital)
Notes to the Financial Statements
for the year ended 31 March 2022 (continued)

12. Fixed Assets
Tangible assets

	Long-term leasehold property £	Office equipment £	Computer equipment £	Total £
Cost:				
At 1 April 2021	1,263,396	48,714	49,512	1,361,622
Additions during the year	-	-	-	-
Disposals during year	-	-	-	-
At 31 March 2022	1,263,396	48,714	49,512	1,361,622
Depreciation:				
At 1 April 2021	133,679	48,714	49,512	231,905
Provided during the year	10,110	-	-	10,110
Disposals during year	-	-	-	-
At 31 March 2022	143,789	48,714	49,512	242,015
Net book value				
31 March 2022	1,119,607	-	-	1,119,607
31 March 2021	1,129,717	-	-	1,129,717

13. Investment Property

	Long term Leasehold Investment Property £
Valuation	
At 1 st April 2021 and 31 st March 2022	437,500

The investment property was valued at 31st March 2020 by an independent valuer with a recognised and relevant professional qualification, Graham & Sibbald, on the basis of fair value in accordance with the RICS valuation Professional Standards 2014 and International Valuation Standards.

Due to the impact of the COVID-19 at 31st March 2020 the valuation was subject to a material valuation uncertainty restriction. However, this caveat was lifted from August 2020.

At 31st March 2022 the independent valuer was of the opinion that the value of the investment property had not materially changed from the previous year and hence the trustees adopted this valuation at the current year end.

	2022 £	2021 £
14. Debtors: Amounts falling due within one year		
Debtors	4,185	12,128
Prepayments and accrued income	19,707	23,740
	23,892	35,868

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED
(a company limited by guarantee, not having a share capital)
Notes to the Financial Statements
for the year ended 31 March 2022 (continued)

	2022 £	2021 £
15. Current asset investments		
Monies held on deposit	<u>501,200</u>	<u>500,000</u>
	2022 £	2021 £
16. Creditors: Amounts falling due within one year		
Bank loans	53,555	53,610
Trade creditors	26,222	18,019
Other taxation and social security	19,759	36,230
Other creditors	17,315	11,961
Accruals	39,356	43,055
Deferred income	14,075	17,111
	<u>170,282</u>	<u>179,986</u>

Deferred income includes income, invoiced in advance of the completion of the work, relating to other Income within charitable activities.

	2022 £	2021 £
17. Creditors: Amounts falling after more than one year		
Bank loans	638,939	692,655

Included within the above are amounts falling due as follows;

	2022 £	2021 £
Between one and two years		
Bank loans	<u>53,555</u>	<u>53,610</u>
Between two and five years		
Bank loans	<u>223,835</u>	<u>160,831</u>
Over five years		
Bank loans	<u>415,104</u>	<u>478,214</u>

The aggregate amount of the liabilities payable or repayable wholly or in part more than five years after the reporting date is:

	2022 £	2021 £
Payable or repayable by instalments	<u>415,104</u>	<u>478,214</u>

The property at Stirling Baracks, Forthside, Stirling is secured by a first legal mortgage date 4th July 2007 with Triodos Bank NV.

	2022 £	2021 £
18. Financial Instruments		
Financial Assets		
Financial assets measured at fair value through income and expenditure.	<u>437,500</u>	<u>437,500</u>

Financial assets measured at fair value comprise investment property.

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED
(a company limited by guarantee, not having a share capital)
Notes to the Financial Statements
for the year ended 31 March 2022 (continued)

19. Analysis of net assets between funds

	Unrestricted	Restricted	2022 Total Funds	2021 Total Funds
	£	£	£	£
Fixed assets				
Tangible assets	1,119,607	-	1,119,607	1,129,717
Investment Property	437,500	-	437,500	437,500
	<u>1,557,107</u>	<u>-</u>	<u>1,557,107</u>	<u>1,567,217</u>
Current assets				
Debtors	23,892	-	23,892	35,868
Current asset investments	501,200	-	501,200	500,000
Cash at bank and in hand	887,506	12,695	900,201	721,174
	<u>1,412,598</u>	<u>12,695</u>	<u>1,425,293</u>	<u>1,257,042</u>
Current liabilities				
Creditors due in less than one year	(170,282)	-	(170,282)	(179,986)
Creditors due in more than one year	(638,939)	-	(638,939)	(692,655)
Provisions for liabilities and charges	(18,033)	-	(18,033)	(84,803)
	<u>(827,254)</u>	<u>-</u>	<u>(827,254)</u>	<u>(957,444)</u>
Net Assets/Funds	<u>2,142,451</u>	<u>12,695</u>	<u>2,155,146</u>	<u>1,866,815</u>

20. Fund Reconciliation

	At 1 st April 2021	Net movement in funds	Transfers	At 31 st March 2022
	£	£	£	£
Unrestricted funds				
Property fund	820,952	(10,110)	53,771	864,613
Pension scheme	-	-	88,000	88,000
Governance costs	-	-	30,000	30,000
Repairs and maintenance fund	-	-	130,000	130,000
IAVE 2024	-	-	50,000	50,000
General funds	1,043,276	288,333	(351,771)	979,838
	<u>1,864,228</u>	<u>278,223</u>	<u>-</u>	<u>2,142,451</u>
Restricted funds				
Police Act	1,444	4,291	-	5,735
VS Disclosure Services	1,143	1,780	-	2,923
Volunteer support pot	-	4,037	-	4,037
	<u>2,587</u>	<u>10,108</u>	<u>-</u>	<u>12,695</u>
Total funds	<u>1,866,815</u>	<u>288,331</u>	<u>-</u>	<u>2,155,146</u>

Property Fund

The property fund has been set up to assist in identifying those funds that are not free funds and it represents the net book value of the leasehold property, less the associated property loan.

Police Act

Fund provided by Disclosure Scotland to pay the cost of police checks to ensure that charities have this facility at no cost.

VS Disclosure Services

Fund used in connection with provision of appropriate advice, guidance and assistance to users of Disclosure Scotland's services and to countersign signatory applications in accordance with the Police Act 1997 and disclosure requests under the Protection of Vulnerable Groups (Scotland) Act 2007.

Volunteer Support Pot

Fund created in conjunction with Glasgow Life to allow volunteers engaged in a variety of events to receive financial support to enable them to do so.

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED
(a company limited by guarantee, not having a share capital)
Notes to the Financial Statements
for the year ended 31 March 2022 (continued)

21. Leasing Commitments

As at 31st March 2022, the total of the charity's future minimum lease payments under non-cancellable operating leases was:

	2022	2021
	£	£
Within one year	3,456	3,456
Between 2 and 5 years	1,728	6,048
	<u>5,184</u>	<u>9,504</u>

22. Analysis of cash & cash equivalents

	2022	2021
	£	£
Funds held on deposit	501,200	500,000
Bank accounts	900,001	720,974
Petty cash	200	200
	<u>1,401,401</u>	<u>1,220,974</u>

23. Analysis of changes in net debt

	At 1 st April 2021	Cash flows	Other non-cash changes	2022
	£	£	£	£
Cash at bank and in hand	721,174	179,027	-	900,201
Debt due within 1 year	(53,610)	53,771	(53,716)	(53,555)
Debt due after 1 year	(692,655)		53,716	(638,939)
Liquid investments	500,000	1,200	-	501,200
	<u>474,909</u>	<u>233,998</u>	<u>-</u>	<u>708,907</u>

VOLUNTEER DEVELOPMENT SCOTLAND LIMITED

(a company limited by guarantee, not having a share capital)

Notes to the Financial Statements

for the year ended 31 March 2022 (continued)

24. Contingent Liabilities

The pension withdrawal debt as at 30 September 2021 for Volunteer Development Scotland Limited was £172,438 (30 September 2020 - £271,527).

25. Commitments

Pension commitments

The company participates in a defined contribution scheme and also contributes to personal pension schemes. Contributions payable are charged in the Statement of financial activities as incurred. Contributions of £72,693 were payable (2021 - 145,109). Payments of £11,733 (2020 - £11,716) were due at the year end.

The company also participates in the scheme (TPT Retirement Solutions - The Growth Plan), a multi-employer scheme which provides benefits to some 638 non-associated participating employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out at 30 September 2020. This valuation showed assets of £800.3m, liabilities of £831.9m and a deficit of £31.6m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 April 2019 to 31 January 2025: £3.312m per annum (payable monthly and increasing by 3% each on 1st April).

Unless a concession has been agreed with the Trustee the term to 31 January 2025 applies.

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the Series 1 and Series 2 scheme liabilities.

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised of £18,304 (2021 - £84,803) is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate of 2.35% (2020 - 0.66%). The unwinding of the discount rate is recognised as a finance cost.

	2022	2021
	£	£
Provision at 1 st April 2021	84,803	101,000
Unwinding of discount factor	489	2,258
Deficit contribution paid	(21,460)	(20,835)
Re-measurement – impact of any change in assumptions	(416)	-
Re-measurement – amendments to contributions schedule	(45,383)	2,380
Provision at 31 st March 2022	<u>18,033</u>	<u>84,803</u>

