

Personal information held	Why is the data processed and what do we do with it?	What is the lawful basis for processing?	Potential transfer to third parties	Sensitive?	What are the grounds for processing sensitive data
First Name (Contact)	i. Commercial interests: a history of organisation contact, accurate contact record, opportunity, sales and finance information; ii. Service delivery; contact us / support; iii. Societal benefit / research; aggregate data used to understand levels and types of volunteering across the third sector with relevance for partner and policy intervention. --- We use personal information in the following situations when you Contact us through our website: to provide the organisation with a history of organisation contact, accurate contact record, opportunity, sales and finance information (using Salesforce); manage our relationship	Legitimate interest - the processing benefits VS but also customers around more effective service delivery and contact with organisations (staff are better informed and coordinated). The database contains 'organisation' contacts and the type of information collected would be anticipated and therefore we do not believe individuals would object. We would have greater facility (and may consider) removing contacts and organisations if requested or could provide the details held on any individual if requested. The data we collect and further reference through public	No	No	N/A
Last Name (Contact)	As above	As above	No	No	N/A
Board Member (Contact)	As above	As above	No	No	N/A
Current Member (Contact)	As above	As above	No	No	N/A
DS Lead Signatory (Contact)	As above	As above	No	No	N/A
Email (Contact)	As above	As above	No	No	N/A
Volunteering Groups (Contact)	As above	As above	No	No	N/A
Area of activity (Organisation)	As above	As above	No	No	N/A
Local authority (Organisation)	As above	As above	No	No	N/A
Type (Organisation)	As above	As above	No	No	N/A
UR6 code (Organisation)	As above	As above	No	No	N/A
Account Name (Organisation)	As above	As above	No	No	N/A
StrakerID (Organisation)	As above	As above	No	No	N/A

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Est. Annual Income (Organisation)	As above	As above	No	No	N/A
Salutation (Contact)	As above	As above	No	No	N/A
Middle Name (Contact)	As above	As above	No	No	N/A
Title (Contact)	As above	As above	No	No	N/A
Department (Contact)	As above	As above	No	No	N/A
Mailing Street (Contact)	As above	As above	No	No	N/A
Mailing City (Contact)	As above	As above	No	No	N/A
Mailing Zip/Postal Code (Contact)	As above	As above	No	No	N/A
Mailing State/Province (text only) (Contact)	As above	As above	No	No	N/A
Mailing Country (text only) (Contact)	As above	As above	No	No	N/A
Eventbrite attendee (Contact)	As above	As above	No	No	N/A
Eventbrite company (Contact)	As above	As above	No	No	N/A
General Communications (Contact)	As above	As above	No	No	N/A
IIV Assessor (Contact)	As above	As above	No	No	N/A
Mobile (Contact)	As above	As above	No	No	N/A
Phone (Contact)	As above	As above	No	No	N/A
Postcode (Contact)	As above	As above	No	No	N/A
Training & IIV Promotions (Contact)	As above	As above	No	No	N/A

<b>Personal information held</b>	<b>Why is the data processed and what do we do with it?</b>	<b>What is the lawful basis for processing?</b>	<b>Potential transfer to third parties</b>	<b>Sensitive?</b>	<b>What are the grounds for processing sensitive data</b>
Community ownership (Organisation)	As above	As above	No	No	N/A
DataZone (Organisation)	As above	As above	No	No	N/A
Health Board (Organisation)	As above	As above	No	No	N/A
Industry (Organisation)	As above	As above	No	No	N/A
Intermediate Name (Organisation)	As above	As above	No	No	N/A
SIMD 2016 decile (Organisation)	As above	As above	No	No	N/A
Sports activity (Organisation)	As above	As above	No	No	N/A
Sub Type (Organisation)	As above	As above	No	No	N/A
Working age population (Organisation)	As above	As above	No	No	N/A
Street (Organisation)	As above	As above	No	No	N/A
Address Line 1 (Organisation)	As above	As above	No	No	N/A
Address Line 2 (Organisation)	As above	As above	No	No	N/A
Address Line 3 (Organisation)	As above	As above	No	No	N/A
Town/City (Organisation)	As above	As above	No	No	N/A
State/Province (Organisation)	As above	As above	No	No	N/A
Postcode (Contact)	As above	As above	No	No	N/A
Fax (Organisation)	As above	As above	No	No	N/A
Organisation: Phone (Organisation)	As above	As above	No	No	N/A

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Website (Organisation)	As above	As above	No	No	N/A
OSCR Number (Organisation)	As above	As above	No	No	N/A
Priority (Organisation)	As above	As above	No	No	N/A
Actual volunteers (Organisation)	As above	As above	No	No	N/A
Employees (Organisation)	As above	As above	No	No	N/A
Employees working with volunteers (Organisation)	As above	As above	No	No	N/A
Year Male - Female checks (Organisation)	As above	As above	No	No	N/A
Historical Products (Organisation)	As above	As above	No	No	N/A
Number of Opportunities (Organisation)	As above	As above	No	No	N/A
Amount spent (Organisation)	As above	As above	No	No	N/A
Current Project (Organisation)	As above	As above	No	No	N/A
IIV instances (Organisation)	As above	As above	No	No	N/A

Personal information held	Source	Electronic/Paper based?	Where held?	PN	Retention period
First Name (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Last Name (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Board Member (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Current Member (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
DS Lead Signatory (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Email (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Volunteering Groups (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Area of activity (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Local authority (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Type (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
UR6 code (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Account Name (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
StrakerID (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records

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Est. Annual Income (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Salutation (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Middle Name (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Title (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Department (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Mailing Street (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Mailing City (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Mailing Zip/Postal Code (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Mailing State/Province (text only) (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Mailing Country (text only) (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Eventbrite attendee (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Eventbrite company (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
General Communications (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
IIV Assessor (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Mobile (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Phone (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Postcode (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Training & IIV Promotions (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records

Personal information held	Source	Electronic/Paper based?	Where held?	PN	Retention period
Community ownership (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
DataZone (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Health Board (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Industry (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Intermediate Name (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
SIMD 2016 decile (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Sports activity (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Sub Type (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Working age population (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Street (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Address Line 1 (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Address Line 2 (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Address Line 3 (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Town/City (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
State/Province (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Postcode (Contact)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Fax (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Organisation: Phone (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records

Personal information held	Source	Electronic/Paper based?	Where held?	PN	Retention period
Website (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
OSCR Number (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Priority (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Actual volunteers (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Employees (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Employees working with volunteers (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Year Male - Female checks (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Historical Products (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Number of Opportunities (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Amount spent (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
Current Project (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records
IIV instances (Organisation)	Salesforce	Electronic	Salesforce.com	<a href="https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/">https://www.volunteerscotland.net/privacy-notices/privacy-notice-contact-us-online/</a>	2 years after last contact for performance statistics / records